

ORDINANCE NO. 03-13

AN ORDINANCE APPROVING A BID FOR CEMETERY MAINTENANCE

WHEREAS, the Village of Chatham sought and obtained bids for the maintenance, mowing and weed eating, of the two cemeteries owned by the Village; and

WHEREAS, on March 21, 2003 the attached bid(s) were opened and the lowest responsible bidder identified.

WHEREAS, the Public Properties Committee is recommending the bid from Brown/Burkett Mowing, Inc. for \$9,400 for the year.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CHATHAM, ILLINOIS, AS FOLLOWS:

SECTION 1: That the bid from Brown/Burkett, Inc. for \$9,400 is hereby approved.

SECTION 2: This Ordinance is effective upon its passage and approval.

Thomas S Gray
Tom Gray, President
Village of Chatham

ATTEST:

Pat Schad, Village Clerk

AYES: 6 HERR, McADAMS, BOYLE, Mc CARTHY, McGRATH, DIERKING
NAYS: 0
ABSENT: 0

PASSED: 4-8-03
APPROVED: 4-8-03



VILLAGE OF CHATHAM

VILLAGE PRESIDENT
Thomas Gray

VILLAGE CLERK
Pat Schrad

TRUSTEES
Jeanne Boyle
Chad Dierking
Chuck Herr
Scott McAdams
Patrick McCarthy
Mike McGrath

INVITATION TO BID

The Village of Chatham will receive bids on the mowing and trimming of Cemeteries until 1:00p.m. on Friday March 21,2003 at which time all bids will be opened and read aloud. Bids must be in a sealed envelope and clearly marked " Cemetery Bid " and mailed or hand delivered to the Village of Chatham, 116 E. Mulberry Chatham IL. 62629 att. Meredith Branham. To review bid specifications and visit the cemetery sites, please call Meredith Branham at 217-483-4715 between the hours of 7:30 to 4:30 Monday thru Friday.

Meredith Branham
Public Works Director
Village of Chatham

Please put in your issue of the Chatham Clarion
Dated Thursday March 13,2003

Meredith
Meredith

Incorporated March 24, 1874

Phone (217) 483-2451 • Fax (217) 483-3574
116 East Mulberry • Chatham, Illinois 62629
email address: jbutler@chathamil.net

VILLAGE OF CHATHAM
2003

CEMETERY MOWING and TRIMMING
Bid Specifications and Bid Form

Specifications

- Mowing Season- April 1,2003 thru November 1,2003
- Height- grass must be kept mowed so that height does not exceed 3 inches
- Trimming- Entire Cemetery will be trimmed each time it is mowed, this includes
Trimming around all trees, shrubs, graves and headstones
- Gravesites- must be kept free of grass clippings by sweeping or blowing off
- Holidays- Special attention will be given to the cemetery just before
Memorial Day, Mothers Day, Fathers Day and 4th of July
- Insurance- Successful bidder must show proof of Liability and
Workman's Comp. Insurance
- Payment- May choose to be paid per mowing until bid price is reached, still responsible
for maintenance until November 1, 2003 or monthly payments equal to 1/7th
of bid price per month

BID FORM

Name or Company Terry Brown - Tom Lawn Care
Bid Price 9,400⁰⁰ season
Payment Method _____ Per Mowing X Monthly
Signature T.B.B. - Tom Burkett

COMPANY INFORMATION

Name Terry Brown - Tom Burkett
Address 3697 Moose Cr Ad Auburn IL 62615
Years in Service 9 - 15
Number of Employees 3 ⁰
Insurance Company Country Mutual

134
7 | 9,400
 7
 24
 21
 30
 28
 20

Country Mutual

VILLAGE OF CHATHAM
2003

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BID FORM

Name or Company Olysan Mowing Service

Bid Price \$15,000.00

Payment Method Per Mowing \$2142.86 Monthly / 7 mo

Signature [Handwritten Signature]

COMPANY INFORMATION

Name Olysan Mowing Svc.

Address 251 Ramblewood Ln.

Years in Service 6 yrs

Number of Employees 4 full - 2 part

Insurance Company Selective insurance

RMLC Lawn & Landscape, Inc.
PO Box 441
Chatham, IL 62629
217-483-6694

City of Chatham – Cemetery Bid 2003

A few things you will receive in your bid:

A copy of our Certificate of Insurance

- Workman's Compensation
- Liability Coverage

Copies of our Illinois Lawn and Tree Care License

- This copy shows that we are certified in the State of Illinois to treat turf, landscapes and trees.
- This license is also required to spray RoundUp commercially.

Home, business, fax and cellular numbers

- To ensure a prompt response.

SERVICES PROVIDED

Lawn Mowing

- Lawn mowing will be provided once a week, weather permitting.
- Mowers will be set at approximately 2" to 3".
- Mulching mowers will be used in high-risk areas.
- Weedeating will be performed at the time of mowing.
- Power edging will be done on all walks.
- After mowing, all areas will be cleaned of debris and grass clipping.

All services can be divided into 7 monthly payments, beginning April 1, 2003 at \$1,500.00 each. The total for the year amounts to \$10,500.00

We are always on call for you.

If you have any questions, please call Britt Spangler at 483-6694.

VILLAGE OF CHATHAM
2003

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BID FORM

Name or Company LAWN PERKS
Bid Price \$9,600.⁰⁰
Payment Method Per Mowing 12 Monthly payments of \$800/month
Signature J. Medoza

COMPANY INFORMATION

Name Larry + Susan Perko
Address 703 South Grand, Chatham
Years in Service 3
Number of Employees 5
Insurance Company General Casualty
↳ certificate available if we are successful bidder

120 West Walnut
Chatham, IL 62629
Phone # (217) 483-4355
Fax # (217) 483-4156

COUNTRY

Insurance & Financial Services

Tom Hale, Agent
Julie Hale Miller, Agent

Fax Number: 483 - 3574

To: Meredith

RE: Tom Burkett

From: Cassio

Pages (including cover): 2

Notes: _____



61702-2100

Insurance & Financial Services

Certificate Holder:
VILLAGE OF CHATHAM
ATTN: MEREDITH BRANHAM
116 EAST MULBERRY
CHATHAM, IL
62629

Name and address of insured:
BURKETT THOMAS
DBA TOMS JANITORIAL
& LAWN CARE
49 BONNIEBROOK
CHATHAM IL
62629

The policies listed below have been issued to this named insured. Limits shown are the policy limits in effect at the date of this certificate. Claims paid anytime during the policy period may reduce some of these limits. This certificate is for information only and does not amend, alter or extend any coverage provided by policies listed.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EXP. DATE	LIMITS OF LIABILITY	
			BODILY INJURY	PROPERTY DAMAGE
COMMERCIAL GENERAL LIABILITY	AB1968580	04/23/04	EACH OCCURRENCE GENERAL AGGREGATE PRODS-COMP/OPS AGGR.	\$1,000,000 \$2,000,000 \$2,000,000

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 10 days written notice to the certificate holder named.

Issued at: 000

By: TOM HALE CLU
Authorized Representative

91600

1 - CERTIFICATE HOLDER COPY

Billing Number: 2576098
Effective Date: 03/25/03
Insurance Office: 075 SANGAMON